

# Gordon County Board of Assessors

## Members

Frank Sullivan, Chairman  
Donna Reeve  
Stephanie Jones



## Chief Appraiser

Dana Burch

## Deputy Chief Appraiser

Ashley Bailey

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## **MINUTES FOR APRIL 21, 2022, BOARD OF ASSESSORS MEETING:**

The Gordon County Board of Assessors held a scheduled meeting on April 21, 2022, in The Gordon County Government Plaza Conference Room. The meeting was called to order by The Gordon County Board of Assessors Chairman Frank Sullivan at 10:20 a.m.

### **Roll Call**

In attendance was Dana Burch (Chief Appraiser), Ashley Bailey (Deputy Chief Appraiser), Stephanie Jones (Assessor), Frank Sullivan (Chairman), and Donna Reeve (Assessor),

### **Approval of Agenda**

Stephanie Jones made a motion to approve the agenda, motion was seconded by Frank Sullivan, motion carries, unanimously.

### **Minutes for March 10, 2022**

Frank Sullivan made a motion to approve the minutes from the February 10, 2022, scheduled Board of Assessors Meeting. Stephanie Jones seconded the motion, motion carries, unanimously.

### **Public/Guest Comments & Concerns**

NONE

### **Old Business**

Motion was made by Donna Reeve to notify the owner of parcel C65-019 that no changes to property valuation could be made without further documentation, motion was seconded by Frank Sullivan, motion carries, unanimously.

### **New Business**

### **Motor Vehicle Appeals:**

Three motor vehicle appeal was sent before the board for review. Following review, a motion was made by Stephanie Jones to accept the value as presented, Frank Sullivan seconded the motion, motion carries, unanimously.

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## **Homestead Exemptions:**

After review, Frank Sullivan made a motion to approve the 155 homestead applications that were presented to the board, Donna Reeve seconded the motion, motion carries, unanimously.

Stephanie Jones made a motion to deny the homestead application for parcel C33A-053 based on lack of ownership verification. Frank Sullivan seconded the motion, motion carries, unanimously.

## **Personal Property:**

Twenty Freeport applications were presented to the board for approval. Frank Sullivan made the motion to approve the freeport applications, Stephanie Jones seconded the motion, motion carries, unanimously.

## **Real Property:**

A motion was made by Frank Sullivan to approve the 70 CUVA applications. Stephanie Jones seconded the motion, motion carries, unanimously.

A motion was made by Stephanie Jones to approve the 16 CUVA applications. Frank Sullivan seconded the motion, motion carries, unanimously.

A motion was made by Frank Sullivan to approve the 2 CUVA Application under 10 acres, Donna Reeve seconded the motion, motion carries, unanimously.

Twenty-eight intent to breach letters were presented to the board for approval, after review Stephanie Jones made a motion to approve the mailing of the 28 intent to breach letters, Frank Sullivan seconded the motion, motion carries, unanimously.

A motion was made by Donna Reeve to approve the issuing of the breach penalty on parcel 025-068 to be collected by the Tax Commissioner's Office, Stephanie Jones seconded the motion, motion carries, unanimously.

A motion was made by Frank Sullivan to approve the Non-Disclosure Status Application for parcel 071-153, Stephanie Jones seconded the motion, motion carries, unanimously.

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## **General Discussion:**

In general discussion an update was given on each appraisers' territory assignment progress as well as an update on upcoming events for the calendar year. No motion needed.

The board was also made aware of a letter of gratitude that was sent by a Gordon County Taxpayer to Jeremy Womack of the Assessors office. This letter praised Mr. Womacks customer service and support in helping this taxpayer resolve an issue during a difficult time. No motion needed.

## **Executive Session:**

No Executive Session Needed

## **Set Next Meeting Date:**

Frank Sullivan made a motion to approve May 12<sup>th</sup>, May 25<sup>th</sup>, and June 9<sup>th</sup>, 2022, as the next scheduled meeting dates for the Board of Assessors, Donna Reeve seconded the motion, motion carries, unanimously.

## **Adjourn:**

With no other business to come before the board, Stephanie Jones made a motion to adjourn the meeting, Frank Sullivan seconded the motion, motion carries, unanimously. The meeting was adjourned at 10:28 a.m.

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Minutes prepared by Ashley Bailey – Deputy Chief Appraiser – BOA Secretary

All documentation provided in meeting available upon request.

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Stephanie Jones



## Chief Appraiser

Dana Burch  
Deputy Chief Appraiser  
Ashley Bailey

Approved On: May 12, 2022

By:

*Frank Sullivan*

Frank Sullivan, Chairman -Board of Assessors

*Donna K. Reeve*

Donna Reeve, Member-Board of Assessors

*Stephanie Jones*

Stephanie Jones, Member-Board of Assessors

*Dana Burch*

Dana Burch, Chief Appraiser