

Members

Stephanie Jones-Chairwoman  
Penny Rickett  
Nicholas Sainato



Chief Appraiser-Real Property

Ashley Bailey

Chief Appraiser-Personal Property

Dana Burch

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## **MINUTES FOR September 13, 2023, BOARD OF ASSESSORS MEETING:**

The Gordon County Board of Assessors held a scheduled meeting on September 13, 2023, in The Gordon County Government Plaza Conference Room. The meeting was called to order at 9:31 a.m.

### **Roll Call**

In attendance was Dana Burch (Chief Appraiser-Personal Property), Ashley Bailey (Chief Appraiser-Real Property), Stephanie Jones (Assessor), Penny Rickett (Assessor), and Josh Kinman (Secretary).

### **Approval of Agenda**

Stephanie Jones made a motion to approve the agenda, motion was seconded by Penny Rickett, motion carries, unanimously.

### **Minutes for August 9 & August 16, 2023**

Penny Rickett made a motion to approve the minutes from the August 9 & August 16, 2023, scheduled and called Board of Assessors Meetings. Stephanie Jones seconded the motion, motion carries, unanimously.

### **Public/Guest Comments & Concerns**

NONE

### **Old Business**

NONE

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**New Business**

**Motor Vehicle Appeals:**

62 motor vehicle appeals were sent before the board for review. It was noted by Dana Burch that this list included two months worth of motor vehicle appeals. Following review, a motion was made by Stephanie Jones to accept the values as presented, Penny Rickett seconded the motion, motion carries, unanimously.

**Homestead Exemptions:**

Four Homestead Exemptions were presented to the board for approval. Following review, Penny Rickett made a motion to approve the Homestead applications as presented, Stephanie Jones seconded the motion, motion carries, unanimously.

10 CUVA applications were presented to the board for approval. Following review, Penny Rickett made a motion to approve the CUVA applications as presented, Stephanie Jones seconded the motion, motion carries, unanimously.

One CUVA application was presented to the board for denial. Following review, Stephanie Jones made a motion to deny the CUVA application as presented, Penny Rickett seconded the motion, motion carries, unanimously.

Two intent to breach CUVA letters were presented to the board for approval. Following review, Penny Rickett made a motion to send the intent to breach CUVA letters as presented, Stephanie Jones seconded the motion, motion carries, unanimously.

**Personal Property:**

The board was given an update on Personal Property with two 30 day Personal Property Notices to be sent to Engineered Floors and Bentley Dye by Friday, September 15, 2023. Following review, Penny Rickett made a motion to send the 30 day Personal Property Notices by Friday, September 15, 2023, Stephanie Jones seconded the motion, motion carries, unanimously.

**Real Property:**

Three 45 day Real Property Notices were sent to the board for approval. Following review, Stephanie Jones made a motion to approve the 45 day Real Property Notices as presented, Penny Rickett seconded the motion, motion carries, unanimously.

56 30 day Real Property Notices were sent to the board for approval. Following review, Stephanie Jones made a motion to approve the 30 day Real Property Notices as presented, Penny Rickett seconded the motion, motion carries, unanimously.

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13 Real Property Appeal Waivers were presented to the board for approval. Following review, Penny Rickett made a motion to approve the Real Property Appeal Waivers as presented, Stephanie Jones seconded the motion, motion carries, unanimously.

Seven 2023 Real Property Appeals were presented to the board to certify to the Board of Equalization. Following review, Stephanie Jones made a motion to certify the 2023 Real Property Appeals to the Board of Equalization as presented, Penny Rickett seconded the motion, motion carries, unanimously.

Three Non-Disclosure applications were presented to the board for approval. Following review, Stephanie Jones made a motion to approve the Non-Disclosure applications as presented, Penny Rickett seconded the motion, motion carries, unanimously.

The 2023 assessment notice return mail list was presented to the board for approval to post publicly. Ashley Bailey informed the board that the list was posted publicly on August 26, 2023. Following review, Stephanie Jones made a motion to approve publicly posting the 2023 assessment notice return mail list as presented, Penny Rickett seconded the motion, motion carries, unanimously.

Chief Appraiser of Real Property, Ashley Bailey, informed the board that the Assessors Office will try to roll to Assessment Year 2024 by Friday, September 15, 2023, but no later than Monday, September 18, 2023.

**General Discussion:**

None

**Executive Session:**

None

**Set Next Meeting Date:**

Stephanie Jones made a motion to approve October 20, 2023 and November 8, 2023 as the next BOA meeting dates, Penny Rickett seconded the motion, motion carries, unanimously.

**Adjourn:**

With no other business to come before the board, Stephanie Jones made a motion to adjourn the meeting, Penny Rickett seconded the motion, motion carries, unanimously. The meeting was adjourned at 9:38 a.m.

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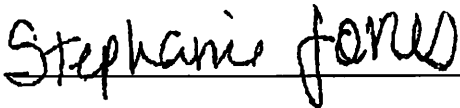
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Minutes prepared by Josh Kinman – BOA Secretary

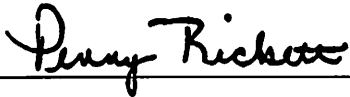
All documentation provided in meeting available upon request.

Approved On: October 20, 2023

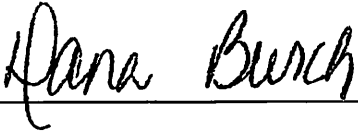
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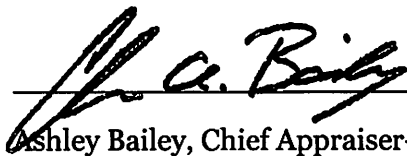
Stephanie Jones, Chairwoman-Board of Assessors



Penny Rickett, Member-Board of Assessors



Dana Burch, Chief Appraiser-Personal Property



Ashley Bailey, Chief Appraiser-Real Property