

Members

Stephanie Jones

Penny Rickett

Nick Sainato - *Chairman*



Chief Appraiser

Ashley Bailey

Personal Property Director

Dana Burch

MINUTES FOR December 13, 2023 BOARD OF ASSESSORS MEETING:

The Gordon County Board of Assessors held a scheduled meeting on December 13, 2023, in The Gordon County Government Plaza Conference Room. The meeting was called to order at 11:16 a.m.

Roll Call

In attendance was Ashley Bailey (Chief Appraiser), Dana Burch (Personal Property Director), Stephanie Jones (Assessor), Penny Rickett (Assessor), Nick Sainato (Assessor), and Josh Kinman (Secretary).

Approval of Agenda

Nick Sainato made a motion to approve the agenda, motion was seconded by Stephanie Jones, motion carried, unanimously.

Minutes for November 8, 2023

Stephanie Jones made a motion to approve the minutes from the November 8, 2023, scheduled Board of Assessors Meeting. Penny Rickett seconded the motion, motion carried, unanimously.

Public/Guest Comments & Concerns

NONE

Old Business

NONE

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New Business

Motor Vehicle Appeals:

37 Motor Vehicle Appeals were presented to the board for approval. Following review, Penny Rickett made a motion to approve the appeals as presented, Nick Sainato seconded the motion, motion carried, unanimously.

Homestead Exemptions:

One Homestead Exemption was presented to the board for approval. Following review, Nick Sainato made a motion to approve the Homestead application as presented, Stephanie Jones seconded the motion, motion carried, unanimously.

One CUVA application was presented to the board for approval. Following review, Stephanie Jones made a motion to approve the CUVA application as presented, Nick Sainato seconded the motion, motion carried, unanimously.

Personal Property:

18 Personal Property Appeal Waivers were presented to the board for approval. Following review, Nick Sainato made a motion to approve the Personal Property Appeal Waivers as presented, Penny Rickett seconded the motion, motion carried, unanimously.

The 2023 4th Quarter ABOS Schedules for Marine Vessel valuations was presented to the board for approval. Following review, Nick Sainato made a motion to approve the 2023 4th Quarter ABOS Schedules for Marine Vessel valuations as presented, Stephanie Jones seconded the motion, motion carried, unanimously.

Real Property:

Three Real Property Appeal Waivers were presented to the board for approval. Following review, Stephanie Jones made a motion to approve the three Real Property Appeal Waivers as presented, Penny Rickett seconded the motion, motion carried, unanimously.

One Real Property Non-Disclosure application was presented to the board for approval. Following review, Penny Rickett made a motion to approve the Real Property Non-Disclosure application as presented, Nick Sainato seconded the motion, motion carried, unanimously.

One 2023 Real Property Appeal was presented to the board to certify to Hearing Officer. Following review, Nick Sainato made a motion to certify the 2023 Real Property Appeal to Hearing Officer as presented, Stephanie Jones seconded the motion, motion carried, unanimously.

The board was presented with an unofficial form which will serve as an application for Brownfield Tax Abatement properties. Following review, Stephanie Jones made a motion to approve the form so that it will

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serve as the application for Brownfield Tax Abatement properties, Penny Rickett seconded the motion, motion carried, unanimously.

Mobile Homes:

The 2023 4th Quarter NADA Schedules for Mobile Home valuations was presented to the board for approval. Following review, Nick Sainato made a motion to approve the 2023 4th Quarter NADA Schedules for Mobile Home valuations as presented, Stephanie Jones seconded the motion, motion carried, unanimously.

The 2024 Mobile Home Digest was presented to the board for approval. Following review, Stephanie Jones made a motion to approve the 2024 Mobile Home Digest as presented, Nick Sainato seconded the motion, motion carried, unanimously.

35 2024 mobile homes were presented to the board as being shown on the suppression list for billing. It was noted by Ashley Bailey that these mobile homes are on the suppression list because more information is needed for their accounts.

Public Utilities:

The 2023 Public Utilities Digest was presented to the board for approval. Following review, Nick Sainato made a motion to approve the 2023 Public Utilities Digest but to use Gordon County's ratio of 38.39, instead of the State's ratio of 36.30, Stephanie Jones seconded the motion, motion carried, unanimously.

General Discussion:

NONE

Executive Session:

The board entered executive session at 11:24 a.m. and came out of executive session at 12:10 p.m. The purpose of the executive session was to discuss personnel issues. After Executive Session, Nick Sainato made a motion to update the job description in Personal Property from Personal Property Chief Appraiser to Personal Property Director, Stephanie Jones seconded the motion, motion carried, unanimously.

Set Next Meeting Date:

Stephanie Jones made a motion to approve January 5, 2024 as the next BOA meeting date, Nick Sainato seconded the motion, motion carried, unanimously.

Adjourn:

With no other business to come before the board, Nick Sainato made a motion to adjourn the meeting, Penny Rickett seconded the motion, motion carried, unanimously. The meeting was adjourned at 12:11 p.m.

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Nick Sainato - *Chairman*



Chief Appraiser
Ashley Bailey
Personal Property Director
Dana Burch

Minutes prepared by Josh Kinman – BOA Secretary

All documentation provided in meeting available upon request.

Approved On: January 5, 2024

By:

Stephanie Jones

Stephanie Jones, Member-Board of Assessors

Penny Rickett

Penny Rickett, Member-Board of Assessors

Nick Sainato

Nick Sainato, Member-Board of Assessors - *Chairman*